

These are the minutes of the Regular Session of the City of Adams, WI held on May 18, 2015 in the City Municipal Building.

Meeting was called to order by Mayor LaQuee. On roll call were Alderpersons Eggebrecht, Hanson, Hilson, Marti, Roseberry, Mayor LaQuee and Chief Anderson. Water Operator Bob Berry was also present. Alderperson Kierstyn was absent.

The Pledge of Allegiance was recited.

**Motion by Marti, second by Roseberry to approve the minutes of the meeting held May 4, 2015. Roll call vote, all voted aye.**

Petitions and Communications: Alderperson Marti stated that as Council President he will contact Alderperson Kierstyn to address his unexcused absence at meetings lately.

Report of Standing Committees:

Policy & Procedure Committee:

Discussion on Well Head Protection Ordinance. Bob Berry stated the City should have an ordinance for enforcement. He will ask Andrew Asleen from WRWA to attend the next meeting and will get sample ordinances for review.

Discussion/Recommendation Relating to Ordinance 08-2015 Amending 3-3-7 Destruction of Records. Additional verbiage was discussed as well as asking the District Attorney her opinion.

Discussion/Recommendation Relating to Fee Schedule – Park Fees for Non-Profit Organizations. Recommendation by Marti, Second by Roseberry to approve the Fee Schedule Resolution. All voted aye.

Discussion/Recommendation Relating to Ordinance Amendment - Government and Administration - Mayor; Common Council. Discussion was held and will be reviewed further at the next meeting.

Discussion Relating to NIMS Training. Discussion was held on the training for Elected Officials.

Discussion/Review Personnel Administrative Handbook. It was discussed to start reviewing the handbook in sections.

Discussion/Review Relating to Ordinance Codification. The committee decided to focus on the Personnel Administrative Handbook first.

Personnel Committee:

Discussion/Review Personnel Administrative Handbook. Will be reviewed by the Policy & Procedure Committee.

Motion by Marti, second by Hanson to Adjourn from Open Session and Reconvene in Closed Session for Considering Employment, Promotion, Compensation or Performance Evaluation Data of Public Employee over which the government body has jurisdiction or exercises responsibility- SS 19.85(1)(c) – Public Employees. All voted aye.

Called to order, all present.

Motion by Marti, second by Hanson to Adjourn from Closed Session and Reconvene in Open Session. All voted aye.

Recommendation by Marti, second by Hilson to refer to the crossed out section under salary. All voted aye.

Public Works Committee:

Petitions and Communications: Next month's meeting; Rob (MSA) will address the committee. Planters are being taken care of. Flags and banners are up. Mowing is underway; compost sight is now a licensed sight. Spring hydrant flushing is finished. \$6000+ recycling grant has been received. Mayor LaQuee stated: need to keep our spending down, State Hwy RR crossing has huge pothole, Bob Berry will call the county.

Agenda Items:

Discussion/Recommendation Regarding Little League Contract: Discussion only, as the Little League contract is auto renewal.

Discussion/Recommendation Regarding Improvements at Burt Morris Park: Discussion only, replacement of posts with rocks, bridge needs to be replaced between bathrooms and shelter.

Discussion on Public Works Department Budget: Need to keep spending down.

Discussion/Recommendation Regarding sand storage: Discussion only, we will be getting our salt through the state from now on.

Discussion/Recommendation Regarding water license for Bruce Bain: Recommendation by Eggebrecht, second by Hilson to approve sending Bruce Bain to cross connection inspection school. All voted aye

Discussion/Recommendation Regarding purchase of tools: Recommendation by Hilson, second by Menck to purchase tools up to \$750 for Water Dept. All voted aye

Discussion/Recommendation Regarding safety training:

Group Safety Management Program with WRWA

Tricor Insurance Discussion held probably go with Tricor.

Discussion/Recommendation Regarding W North St chip seal and any other road projects: Discussion only, we have 1300 feet to do, about \$4500 (next month)

Discussion/Recommendation Regarding sewer televising, Juneau St main line City and Friendship: Discussion only, televising should be done on this section to consider replacement of that main sewer line.

Discussion/Recommendation Regarding broken hydrant replacement: Discussion only, Bob is getting quote to replace.

Discussion on what direction the Committee and Council wants for the Public Works Department: No discussion held.

**Fire District:** There were no minutes as the City Representative was not present.

**Report of City Officers:**

**Mayor LaQuee:** Thanked Chief Anderson for purchasing and installing the new microphones. We tried one out first and it operated very well and hopes that the sound will be improved on Channel 4. The cost was \$60.00 for each microphone. He stated that the tennis court at Burt Morris Park will need repair where they drove stakes into the pavement for the tents and it will need new blacktop as there are many large cracks in it. This will probably be expensive and he will contact MSA to find out if there are any Grants available for the upgrade. There is some painting and touch up work needed at Lions Park also.

**Police Chief Anderson:** Reported the Department will be enforcing the Click It or Ticket Program that started today. Roseberry asked if it is a State program. Chief Anderson stated it is a State program and participating agencies then qualify for a \$4,000 Grant that is given out each year. He believes we won the Grant a couple years ago and hopes the City will get drawn again.

**New and Unfinished Business:**

**Motion by Eggebrecht, second by Marti to Approve the Mayoral Appointment of Ken Romell to the Police Review Board. Roll call vote, all voted aye.**

**Motion by Roseberry, second by Marti to Adopt the Resolution 2015-17R (see appendix B of Minutes Book) Relating to Schedule of Fees for Non-Profit Organizations. Roll call vote, all voted aye.**

**Motion by Marti, second by Roseberry to Recommend the Employment Agreement of the Clerk/Treasurer to the Personnel Committee for language clarification. Roll call vote, all voted aye.**

**Motion by Marti, second by Eggebrecht to Approve sending Bruce Bain to the Cross Connection class as discussed** (in Public Works). Bob Berry stated there is a \$25 late fee and Bruce will need to obtain the credits needed to maintain his water license. **Roll call vote, all voted aye.**

**Motion by Marti, second by Hilson to Approve the purchase of tools not to exceed \$750.00 for the water department.** Bob Berry presented a list with the items needed. **Roll call vote, all voted aye.**

**Motion by Marti, second by Hilson to Approve Operator Licenses for Bobbi West and Peggy Foulk. Roll call vote, all voted aye.**

**Motion by Marti, second by Roseberry to Approve Payment of Bills. Roll call vote, all voted aye.**

**Motion by Marti, second by Roseberry to Adjourn. Roll call vote, all voted aye.**

Respectfully Submitted,

Janet L. Winters, CMC, WCMC, CMTW  
Clerk/Treasurer